Bury
C O U N C I L

TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 19th March 2020	**Ref No:** 089

Type of Operational Decision:

Executive Decision	√	**Council Decision**	

Status: For Publication

Title/Subject matter:
Request to Postpose the process for the receipt of Hackney Carriage and private hire driver applications for 3 months.

Budget/Strategy/Policy/Compliance – Is the decision:

(i)	within an Approved Budget	√
(ii)	in accordance with Council Policy	√

Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? **If yes** – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	Affects all new applicants wishing to become Hackney Carriage/Private Hire Drivers and Operators licences with no adverse impact on any identifiable group

Details of Operational Decision Taken [with reasons]:

The licensing team consists of 7.4 people. As a result of government COVD-19 advice, a number of measure have to be taken to the way the team is working. Postponing new applications refocuses and prioritises workloads and allows the team to focus on renewals of existing clients.

Decision taken by:	**Signature:**	**Date:**
Neil Long, Associate Director	*Neil S Long*	24/03/2020
Executive Director or Chief/Senior Officer	*Donna Bell*	24/03/2020
Members Consulted [see note 1 below]		

Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.

2. **This form must not be used for urgent decisions.**